

Sociology 995b – Professional Development and Career Seminar
Spring 2012
707 Oldfather Hall
11:30-12:20 Wednesday

Dr. Kimberly A. Tyler
 717 Oldfather Hall
 Office Hrs: Wednesday 9:30-11:30 or by appt.
 Phone: 472-6073
 Email: kim@ktresearch.net

Goals:

This course compliments the professional development seminar in teaching by covering other dimensions of a faculty member's profession – research and service – and to consider career planning more broadly and early in your graduate program. The additional hour allows us to develop and expand material on planning a graduate student career, initiating a research record, developing collaborative research relationships with faculty, writing a curriculum vita, balancing teaching, research, and service commitments, understanding an academic career, learning about non-academic careers, learning about funding opportunities, and learning about professional development in general. In the course of addressing these broad goals, we also intend that new graduate students will become familiar with departmental faculty members' research areas.

Grading:

This is a one (1) credit hour course offered as *Pass/No Pass*. A *Pass* depends upon faithful attendance, a constructive, engaged attitude, and conscientious and timely attention to the assignments. No tests or formal papers will be required. It is important that you do not miss class or come to class late as it may result in a *No Pass* for this course. It is also important that you learn what it means to be a good departmental citizen. This includes attending departmental colloquium, NASGS meetings, job talks, departmental events, and so forth.

Requirements:

You have **10** written assignments due during the semester, most of which involve preparing materials and forms necessary for completion of the M.A. or Ph.D. degree. You are also required to attend a minimum of **two** departmental colloquium.

Date	Topic	Assignment Due
Jan. 11	Graduate Guide; Memorandum; POS; requirements for the degree; Grad studies bulletin.	#1 Become familiar with Grad Studies web site. Print Memorandum or POS form & other time lines. Report back to the class.
Jan. 18	Student Annual Evaluations; Awards/Fellowships to apply for.	#2 Review the Sociology graduate bulletin and turn in summary of requirements for your degree (i.e., MA or Ph.D).
Jan. 25	Academic jobs; letter of intent. Dr. Kristen Olson – Asst Prof Soc & SRAM	#3 Turn in potential list and summary of fellowships for UNL Grad Studies or other organizations (e.g., ASA)
Feb. 1	Non-academic jobs and letter of intent; designing a CV; research directions.	None

Feb. 8	External Funding Program Announcements (e.g., NIH). <i>Dr. Lisa Kort-Butler – Asst Prof Soc</i>	#4 Turn in your CV.
Feb. 15	Graduate career: Professional memberships, conference presentations and abstracts (posters & papers). Giving presentations at conferences.	#5 Turn in program announcement (PA) and a paragraph explaining how the PA relates to your research interests.
Feb. 22	Starting the Thesis or Dissertation (an outline). <i>Dr. Kimberly Tyler – Prof Soc.</i>	None
Feb. 29	Preparing Future Faculty Program/On-campus/conference professional development.	#6 Turn in one page statement of research interests and thesis or dissertation topic. Peer review of research statement.
Mar. 7	MSS prep; Roles of Presiders / Discussants. Search the web for an <u>outside</u> faculty member at UNL.	#7 Turn in conference name/call for papers and abstract.
Mar. 14	<u>MSS Student Presentations</u> –Search the web for Sociology faculty at UNL.	#8 Turn in slides for MSS (or other conference) if presenting.
Mar. 21	Spring Break – No Class!!	None
Mar. 28	No Class!! Midwest Sociological Society Meetings , March 29 th -April 1st	None
Apr. 4	Research and the IRB Finding committees and mentors. <i>Dr. Bridget Goosby – Asst Prof Soc</i>	#9 Turn in one page summary of research for one faculty in your area but outside of the Sociology department.
Apr. 11	Balancing teaching, research, service. Time management. <i>Phil Schwadel – Assoc Prof Sociology</i>	#10 Turn in one page summary of research for two Sociology faculty in your area.
Apr. 18	Ethics, politics, and academic culture. Working with a mentor – ensuring a productive summer. (Final Class). <i>POT LUCK!!!!</i>	Bring completed Memorandum or POS to class for peer review.
Apr. 25	No class this day. Leave your completed Memorandum or POS form in my mailbox.	Turn in Revised Memorandum or POS form with signature of advisor.