

Sociology 995b – Professional Development and Career Seminar
Spring 2011
707 Oldfather Hall
11:30-12:20 Wednesday

Dr. Kimberly A. Tyler
 717 Oldfather Hall
 Office Hrs: Monday 9:00-10:00, Wednesday 10:00-11:00 or by appt.
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Goals:

This course compliments the professional development seminar in teaching by covering other dimensions of a faculty member's profession – research and service – and to consider career planning more broadly and early in your graduate program. The additional hour allows us to develop and expand material on planning a graduate student career, initiating a research record, developing collaborative research relationships with faculty, writing a curriculum vita, balancing teaching, research, and service commitments, understanding an academic career, learning about non-academic careers, learning about funding opportunities, and learning about professional development in general. In the course of addressing these broad goals, we also intend that new graduate students will become familiar with faculty member's research areas.

Grading:

This is a one (1) credit hour course offered as *Pass/No Pass*. A *Pass* depends upon faithful attendance, a constructive, engaged attitude, and conscientious and timely attention to the assignments. No tests or formal papers will be required. It is important that you do not miss class or come to class late as it may result in a *No Pass* for this course. It is also important that you learn what it means to be a good departmental citizen. This includes attending departmental colloquium, attending NASGS meetings, etc.

Requirements:

You have **10** written assignments due during the semester, most of which involve preparing materials and forms necessary for completion of the M.A. or Ph.D. degree. You are also required to attend a minimum of **two** department colloquia.

Date	Topic	Assignment Due
Jan. 12	Graduate Guide; Memorandum; POS; requirements for the degree; Grad studies bulletin.	#1 Become familiar with Grad Studies web site. Print Memorandum or POS form & other time lines. Report back to the class.
Jan. 19	Student Annual Evaluations; Awards/Fellowships to apply for.	#2 Review the Sociology graduate bulletin and turn in summary of requirements for your degree (i.e., MA or Ph.D).
Jan. 26	Academic jobs; letter of intent. <i>Kristen Olson – Asst Prof Soc & SRAM</i>	#3 Turn in potential list of fellowships for both Sociology and UNL Grad Studies.
Feb. 2	Non-academic jobs and letter of intent; designing a CV; research directions. Social Science Index and journals. <i>Jolene Smyth – Asst Prof Soc & SRAM</i>	None

Feb. 9	External Funding Program Announcements (PA's) (e.g., NIH, NSF). <i>Emily Kazyak – Asst Prof Soc & WGS</i>	#4 Turn in your CV.
Feb. 16	Graduate career: Professional memberships, conference presentations and abstracts (posters & papers). Giving presentations at Conferences.	#5 Turn in PA and a paragraph explaining how the PA relates to your research interests.
Feb. 23	Starting the M.A. thesis/Dissertation (an outline).	None
Mar. 2	Preparing Future Faculty Program/On-campus/conference professional development.	#6 Turn in one page statement of research interests and thesis or dissertation topic. Peer review of research statement.
Mar. 9	Student Presentations – MSS prep; Roles of Presiders/Discussants Search the web for an <u>outside</u> faculty member at UNL.	#7 Turn in conference name/call for papers and your abstract.
Mar. 16	Student Presentations – MSS prep Search the web for Sociology faculty at UNL.	#8 Turn in slides for your presentation.
Mar. 23	Spring Break – Midwest Sociological Society – St. Louis, MO March 24-27 th	None
Mar. 30	Research and the IRB Finding committees and mentors. <i>Christina Falci – Asst Prof Sociology</i>	#9 Turn in one page summary of research for one faculty in your area but outside of the Sociology department.
Apr. 6	Balancing teaching, research, service. Time management. <i>Phil Schwadel – Assoc Prof Sociology</i>	#10 Turn in one page summary of research for two Sociology faculty in your area.
Apr. 13	Ethics, politics, pecking orders and academic culture. <i>Lisa Kort-Butler – Asst Prof Sociology</i>	Bring completed Memorandum or POS to class. Peer review.
Apr. 20	Working with a mentor – getting off to a good summer. (Final Class).	Turn in Revised Memorandum or POS form with signature of advisor.